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| **Date: 19th December 2018**  **Time: 1500**  **Venue: LARC**  **Week: 17** | |
| **Attendees:** | |
| 1. Regan | √ |
| 2. Zer Dong | √ |
| 3. Xavier (LARC) | √ |
| 4. Celina(Sponsor) | √ |

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| **Agenda** | |
| **No.** | **Description** |
| 1 | Clarify technical questions with LARC |

1. Xavier suggests to try lucene
2. Needs a score for the skills - asking course coordinators to rank the skills may take too long - may be tedious
3. 3 ways to be done

-Method 1: TF-IDF on the course description

Directly use tfifd on the course description

- Method 2. Manual Classification

Use course text corpus - (aggregate all the skills, needs access to course design docs - access issue)

Head to boss, pull the documents and then throw the course description and course competency

Term and document - document is context based - even with course descriptions, can scope with requirements - manually classify docs into buckets, one for cybersec, AI, etc pair off with freq or treat as whole corpus

need some key words to extract - i.e. skill keywords from course description documents - if skills are missed out, jobsense has an API to pull skills from text - produces a lot of noise - will have to find some way to filter this as well

-Method 3.

Test out the skills indicated by the Profs within the excel file to test against the jobsense api for relevant jobs

Email xavier with current case of system with screenshots

**The meeting was adjourned at 1600. These minutes will be circulated and adopted if there are no amendments reported in the next three days.**

**Prepared by,**

**Tan Zer Dong**

**Vetted and edited by,  
 Regan Seah**